**Project Number:**

(to be assigned by the certification body)

# Information about the client

|  |  |  |
| --- | --- | --- |
| **1.1**  | **Company name** incl. complete address:  |  |

Company name and address

|  |  |
| --- | --- |
| **1.2**  | **Shipping address for documents** (if different from 1.1):  |

Shipping address for documents

|  |  |
| --- | --- |
| **1.3**  | **Billing address** (if different from 1.1):  |

Billing address

|  |  |
| --- | --- |
| **1.4**  | **Shipping address for invoice** (if different from 1.3):  |

Shipping address for invoice

|  |  |  |
| --- | --- | --- |
| ☐ Invoice as PDF  | ☐ E-mail:  | E-mail address  |
| ☐ Sending the invoice by post mail |  |  |

|  |  |  |
| --- | --- | --- |
| **1.5**  | **Order number** (if applicable):  | Order number **.**  |

|  |  |  |
| --- | --- | --- |
| **1.6**  | **VAT number of** the **recipient** of the invoice (service):  | UID No.  |
|  |  |   |
|   | Amount of withholding tax liability (if applicable):  | Withholding tax  |
|   |  (will be added to the invoice amount)  |   |

|  |  |  |
| --- | --- | --- |
| **1.7**  | **Contact person:**  |  |
|   | Name:  | Name  | Name  |
|   | Email:  | E-mail address  | E-mail address  |
|   | Phone:  | Phone  | Phone  |

|  |  |
| --- | --- |
| **1.8**  | **Authorized representative for** information under confidentiality: |
|   | Name:  | Name  |
|   | Email:  | E-mail address  |
|   | Phone:  | Phone  |

|  |  |
| --- | --- |
| **1.9**  | **General information regarding applicant**(if relevant for requested certification area):  |

e.g. activities, human and technical resources, functions and, if applicable, relationships in a larger body;

# Specific order information

|  |  |
| --- | --- |
| **2.1**  | **Designation of the product/component or preliminary or intermediate product:** (must match that on the samples, if applicable) |

Designation of the sample material

|  |  |
| --- | --- |
| **2.2**  | **Standards and/or other normative documents:** (according to which the client wishes to be certified). |

Name of the standard and/or normative document

|  |  |
| --- | --- |
| **2.3**  | **Description of the product / component or preliminary or intermediate product:**  |

Designation of the sample material

|  |  |
| --- | --- |
| **2.4**  | **List of all materials or materials in contact with drinking water:**(organic, metallic, ceramic, cementitious, etc.) |

Material type

|  |  |
| --- | --- |
| **2.1**  | **Other required information:**  |
|   | Composition/formulation of the product must be included as an attachment.(Full recipe disclosure by all actors along the supply chain, for multi-layered materials and materials for each layer separately). |
| **IMPORTANT: All information will of course be handled in strict confidence.**☐ I would like to set up a confidentiality agreement  |

|  |  |
| --- | --- |
| **2.2**  | **Total surface area of the product or component in contact with drinking water as well as the surface areas of the respective materials in contact with drinking water and****Materials:**  |

Contact surfaces

|  |  |
| --- | --- |
| **2.3**  | **Area of application, product group according to KTW-BWGL, conversion factor:**  |

Scope

|  |  |
| --- | --- |
| **2.4**  | **Application instructions for products for on-site application:**  |
| ☐ Factory made | ☐ Made on site |

# Certification

|  |  |
| --- | --- |
| **3.1**  | **Company name and address** for the certificate (if different from 1.1):  |

Company name and address for the certificate

|  |  |
| --- | --- |
| **3.2**  | **Product name** for the certificate (if different from 2.1): |

Product name

|  |  |
| --- | --- |
| **3.3**  | **Production Site(s):**  |

Production site(s)

|  |  |
| --- | --- |
| **3.4**  | **Production Process(es):**  |

Production process(es)

|  |  |
| --- | --- |
| **3.5**  | **Outsourced production process(es)**Influence the conformity with the requirements |

Outsourced production process(es)

|  |  |
| --- | --- |
| **3.1**  | **List of all products:** |

Products/Components

|  |  |  |
| --- | --- | --- |
| **3.2**  | **Languages for certificate creation:**  | ☐ German basic version (mandatory**)**  |
|  | additional mounts: | ☐ english |
|  |   | ☐ other languages (by arrangement):  please specify  |

# Certification agreements

|  |  |
| --- | --- |
| **4.1**  | The applicant has not submitted an application for certification to another certification body for the product with the composition applied for, which has been rejected. |
| **4.2**  | The applicant confirms that all known differences in understanding between the certification body and the client have been resolved, including agreement regarding standards or normative documents |
| **4.3**  | The proposer certifies that funds are available to perform all evaluation activities. |
| **4.4**  | The applicant is obliged to cooperate as far as it is necessary for the proper completion of the certification, in particular to ensure a clear identification of the material or product to be certified including all relevant raw materials over the term of this agreement. |
| **4.5**  | The applicant is obliged to inform SAFECERT about all processes and circumstances that may be of importance for the execution of the order, in particular any changes in the composition and manufacture of the materials or products that may lead to a change in migration behavior. |
| **4.6**  | The client is aware that false information, unevaluated and unapproved product changes, and non-compliance with certification requirements will result in withdrawal of certification.  |
| **4.7**  | The client declares that he keeps records of all complaints addressed to him concerning the conformity of his product and makes them available to the certification body on request.  |
| **4.8**  | If a legal entity(ies) has been identified to manufacture the certified product(s) that is someone other than the client, then the certification body may establish appropriate contractual controls over the legal entity(ies) if necessary for effective surveillance. |

Place \_\_\_\_\_\_\_\_\_\_\_\_\_, the

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

legally binding **signature** of the applicant

|  |  |  |  |
| --- | --- | --- | --- |
| **Version** | **Datum** | **Autor** | **Änderungsgrund** |
| 01 | 26.01.2022 | Dr. Rainer Brandsch | Ersterstellung |
| 02 | 19.04.2022 | Dr. Rainer Brandsch | Anpassung Nomenklatur,  |
| 03 | 20.04.2022 | Dr. Rainer Brandsch | Antrag überarbeitet; 4. Vereinbarungen um Absätze "keine Differenzen", "ausreichende Mittel" und "vertragliche Kontrolle ausgegliederte Produktionsprozess" ergänzt |
| 04 | 09.05.2022 | Dr. Rainer Brandsch | Duplikate entfernt, Anpassungen im Text |